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3	**Mr. Vivek Nagar**		Asst. Registrar	Admission, Assessment and Award	292-2013	ar.aaa@iiita.ac.in
4	**Mr. Mohd. Saleem Ansari**		Jr. Superintendent	• Active and Past Academic Life Cycle Maintenance of M.Tech IT, M.Tech (BME) and M.Tech-Ph.D. Dual Degree Students • CCMT Portal requirements • ERP Portal Management for PG admissions • MoE / Ministry etc. Academic related queries, Parliamentary Questions & RTI Questions related to AAA Section	292-2030	saleem@iiita.ac.in
5	**Mr. Ramesh Rai**		Jr. Superintendent	• Active and Past Academic Life Cycle maintenance of B. Tech (ECE) Degree Students • Study in India (SII) and Education in India students' admissions processing • All Exams Timetable Preparation / Invigilation Assistance • Sectional printing & publications • UG Branch Change matters	292-2033	ramesh@iiita.ac.in
6	**Mr. Santosh Kr. Mishra**		Jr. Technical Superintendent	• Active & Past Academic Life Cycle maintenance etc. of B. Tech (IT) Degree Students • Data import from CSAB Portal requirements • ERP Portal Management for UG admissions • AAA Conference Room facilities & Sectional Photocopiers maintenance • Sectional Dak	292-2801	smishra@iiita.ac.in

7	**Mr. Anoop Kr. Verma**	Jr. Assistant	• Active & Past Academic Life Cycle maintenance etc. of B. Tech (IT) Degree Students • AAA Section Portal Management • Senate Agenda & Minutes filing, etc.	292-2286	pro.anoopv@iiita.ac.in
8	**Smt. Prabha Verma**	Senior Assistant	• Active & Past Academic Life Cycle Maintenance of MBA Students & MBA-Ph.D. students • Issuance of Transcripts, Duplicate Academic Instruments, other Certificates – for all Programs (initially through ERP and thereafter by her)	292-2282	prabha@iiita.ac.in
9	**Ms. Gayatri Kashniyal**	Jr. Assistant	• Active & Past Academic Life Cycle Maintenance of B.Tech (IT-BIn), M.Tech (BI) & M.Tech. (ECE) & MTech-PhD Dual Degree BI. • NAD, Academic Bank of Credit (ABC) Websites, NIRF and AISHE portals & their Management • SPGC & SUGC meeting record keeping: AAA email handling • Unified Record keeping of. Approvals received at AAA Section	292-2085	gayatri@iiita.ac.in